



REPLY TO
ATTENTION OF

DEPARTMENT OF THE ARMY

SPECIAL TROOPS BATTALION
16TH SUSTAINMENT BRIGADE
CMR 459, APO AE 09139

AER-SB-B

25 February 2010

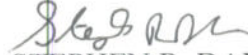
MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Special Troops Battalion Policy Letter # 4: Command Policy on the Prevention of Sexual Harassment

1. Sexual harassment is unacceptable conduct. I am fully committed to the Army's policy to provide an environment free of sexual harassment for all members of this command. I charge all commanders, leaders, and supervisors to make this goal a reality.
2. Sexual harassment has a negative impact on esprit-de-corp good order, discipline, mission accomplishment, professionalism, and quality of life. Sexual harassment is a form of gender discrimination that involves unwelcomed sexual advances, request for sexual favors, and other verbal or physical conduct of a sexual nature when:
 - a. Submission to or rejection of such conduct is a term or condition of a person's job.
 - b. Submission to or rejection of such conduct is a basis for career or employment.
 - c. Such conduct has the effect of interfering with an individual's work performance and/or creates an intimidating, hostile, or offensive environment.
3. IAW AR 600-20, Chapter 7-8a, all subordinate elements will integrate training on the prevention of sexual harassment and associated behavior into their training schedules at least two quarters of the training year. Each individual may address any issue or concern pertaining to sexual harassment with the chain of command without fear of reprisal or intimidation.
4. Leaders at all levels will take immediate and appropriate action to recognize, identify, prevent, report, and correct sexual harassment.
5. I encourage any Soldier or civilian who feels they are a victim of sexual harassment to contact their chain of command, unit level EO Representative, 16th STB EOA, 16th SB EOA, or the EO agency at the subordinate unit's assigned location alternative agency listed in AR 600-20, Appendix D-2a-f for assistance.
6. This policy letter is directive in nature. Violators are subject to action under the UCMJ.
7. The point of contact for this action is 2LT Meyer @ DSN 469-9024.

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STEPHEN R. DAVIS
LTC, LG
Commanding

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